Millthorpe Public School P & C Meeting Minutes

Date:  1st August 2012

Meeting commenced:  1840hrs

Present: Terri Latimore, Andrew and Jo Parkinson, Jo Jackett, Kate Munro, Gavan Wickes, Jason Roweth, Helen Foran, Steve Harris

Apologies: Alison Whiley, Helen Bottom, Brad Foran, Shona Kay, Jo Copelin,

Guests present: nil

Minutes of previous meeting:

Motion that we accept the minutes as true and accurate
Moved: Kate Munro
Seconded:  Gavan
Carried: all in favour

Business arising from the minutes:

- Sound system purchased and working well
- Coffee purchased and presented to teachers at end of term assembly.
- Blackout blinds not purchased as demountables were being moved – see principals report.
- Playground equipment – agreed that we wait for at least 1 term to see how area is used as the new turf needs to be fenced off to establish and some refurbishment of established play area needs to occur.
- Easter raffle – some uncertainty about actual amount.  Jo to check amount with Sally .
- Pre 2 – went well on open day with 1D linking with another school. Many more parents were there to see how Pre 2 actually works then if the day went ahead as previously discussed.
- $46 750  Empowering local schools discussed in Principals report.
- Athletics carnival - Andrew suggested that we might be ask Blayney Council to install a long jump pit and shot put area.  Jo stated that this had already been done and she walked the oval with the council looking for an area to place this but there are no areas big enough that are not flat and not in the middle of the cricket field.  Blayney council currently charges the school $200 per year for the athletics carnival for marking of lanes ect.  This is a problem as the 400 meter track is only 375meters, and the 100
meter track runs across the 400 meter track. Parent surveys came back as a large number were willing to help and wanted to see the children moving around events on a rotational basis ensuring that all events occurred on one day.

- Policy for P & C funding excursions -

  o The aim of this policy is that no child misses an excursion due to financial reasons.
  o Across all stages there is scope for funding for exceptional circumstances.
  o In Kindergarten and Stage 1 funding will be assessed on a needs basis.
  o For stage 2 and stage 3 excursions the following applies:
    - if a family has 2 children attending the same excursion they will pay 75% of total cost.
    - If a family has 3 or more children going to same excursion they will pay 50% of total cost of excursion.

- This policy should be disseminated among the teachers and placed on the website so it is clear to all
- 3 families requesting supplementation for excursions Jo has funding available but when that is exhausted P & C will make up shortfall.

Motion :- Andrew
Seconded : Steve
All in favour: carried

Correspondence

In:
- Thank you letter from Will Munro for amplification system recently purchased and installed in 2 O'B.
- $2000 donation from Newcrest Mining's Cadia Valley operations for purchase of sound field systems

Out:
- Thank you letters to Mary and Des Taylor and Estelle Boorer for donation of microwaves to canteen

Treasurer's Report:
Written report tabled

Moved: Andrew
Seconded: Terri
All in favour: Carried

Principal's Report:
Written report tabled
- Jo requests funding for data projector, stage and ramp for new hall- Jo to investigate costs – will discuss at next meeting.

Motion that we accept Principal’s report

Moved: Terri
Seconded: Andrew
All in favour: Carried.

Canteen Report
Written report tabled

- Agreed to purchase pie warmer $805, oven $1650 (from Retravision), hot chocolate machine $995 – total $3450 including GST
- Agreed to fund petrol for travel to canteen expo in Dubbo and pay the price of food handling course for Jo and Alison.
- Discussion re cost Jo and Alison currently have of driving to Orange to pick up supplies, printing rosters, phone calls etc. Decided that Alison & Jo should track all expenses, travel, phone calls, printer cartridges, paper etc for next month. At September’s meeting after reviewing months expenses P & C will decide on reimbursement amount to be paid monthly.

Moved: Terri
Seconded: Andrew
All in favour: Carried.

Markets report

Nil received

General Business

- $2000 from Newcrest Cadia for sound system in response to letter from Peggy o’Brien. Aim to spend this on another portable sound system and place in classroom with child diagnosed with auditory processing disorder in 1D.
- Thank you letter to go to Cadia.
- Kate to contact Nedra from Cadia and organise a photo opportunity to be placed in Blayney paper thanking Cadia
- Peggy o’Brien to buy another sound system straight away for this to be placed in 1D. Also to purchase the extra mike with money left over from Cadia cheque.
- Gavan suggested that glass in library be etched to hide power cords.
- Kate Munro requested that Tom Mason who coaches the children for District and Regional athletics after school in his own time be sent to the Regional carnival as the coach.

Motion :- Andrew
Seconded: Steve
All in favour: carried

Next meeting: 2110

Date: 5th September 2012
Time: 1830
Venue: Library

Meeting closed: 2115hrs