Millthorpe Public School P & C December Meeting Minutes

Date: 04 Dec 2013

Meeting commenced: 1815hrs

Present: Andrew Parkinson, Jo Parkinson, Jo Jackett, Gavan Wickes, Johannah Francis, Mary Gardiner, Virginia Begbie, Terri Latimore, Charlie Harris, Leanne Brown, Penny Granger, Melissa Shepherd, Kate Munro arrives 1840 Virginia and Charlie depart 1930hrs, Kate departs 2005hrs

Apologies: Shona Kay, Karen Watterson, Di Cullen

Guests present: nil

Business arising from Minutes of Previous meeting

- Previous minutes stated Assistant Principal positions as Deputy in error.
- Playground equipment expected to be delivered mid December.
  Charlie and Gavan to organise and supervise working bee for installation.
  Note to go in newsletter. Date for footings 6 – 7th Jan 2014 Kieran Brown to provide kanga to help with post hole digging. Assembly date 18th Jan 2014.
  Johannah will cook left over sausages from markets for the workers.
- Pre 2 - will be going ahead for 2014. School has offered x9 casual teacher days in lieu of payment.
- New Canteen update – Architect has sent preliminary drawings. Total cost $218467.00
  Look at decreasing costs by excluding some options – Concrete at front, dishwasher, stainless steel benches, storeroom ($20000.00), rainwater tank, rangehood, boiling water unit. The grant was for $200000.00
  Architect fees $23980.00
  Other queries – placement of hot water unit and whether it could be gas. Roofline. Use of colourbond instead of bricks.
- New permanent teacher position no. 10 – Job has been advertised. Interview panel trained. Short listing next Wednesday.
- Kate stated that markets committee positions are not as yet filled. Concern over the April markets going ahead.
  Kate had suggestion of securing $20000.00 in a term deposit as forced saving. It was suggested that this may take the P & C earnings close to the allowable limit for GST free spending.

- Motion that we accept the minutes as true and accurate
  Moved: Gavan
  Seconded: Johannah
  Carried: All in favour

Correspondence

In:
- Federation of P & C association of NSW – Media Release re: ‘Honour the Gonski agreement’.

Out:
- Letters to outgoing Markets committee members – Shona Kay, Jo Copelin, Georgie Hinrichsen. Kate Munro, Steve Harris.

Treasurer’s Report:

- There was $1000.00 pledged to aid in upgrading the canteen at Redmond Oval some years ago that has been missing in the budget. It has now been allocated as future expenditure when requested.
  2 of the cattle were sold.
  Leanne to write thank you letters to those that have agisted the cattle this year.
- Penny Granger is under budget with L3 purchases.

- Written report tabled
  Moved: Gavan
  Seconded: Jo Jackett
  Carried: All in favour
Principal’s Report:

- Teachers continue to discuss options for school excursions. School is now big enough to allow excursions to be in year groups rather than stage groups. P & C ratified this new format. Staff have asked P & C to consider budgeting $2000.00 towards travel costs for large excursions p.a. to help make the price of excursions affordable for everyone. P & C decided to vote on this in the Feb 2014 meeting. Concerns over the extra payments that would be also needed to cover families in need on top of the $2000.00. Should the assistance needed be around $4000.00 as this year.
- Jo Jackett has been approached by the Woodford folk festival to hold a concert in the school hall. They need underwriters to sell tickets to the tune of $5000.00. We would have to manage ticket sales and cover costs of any unsold tickets. This concert would take place in March 2014. P & C decided not to take up the offer as it would be financially risky and it is close to the Millthorpe markets should they go ahead in April.
- Next year the newsletter will be printed in black and white to reduce printing costs. It will save approx. .90c per copy. The newsletter will be available in full colour on the school website.
- So far there are 260 children enrolled for the 2014 school year. 2 x kindergarten classes, 2 x year 1 classes, year 2, 2/3, year 3, year 4, year 5, 2 x 5/6 classes.

- Verbal report tabled.
- Motion that we accept Principal’s report as tabled.
- Moved: Andrew
- Seconded: Gavan
- Carried: All in favour

Canteen Report

- Healthy kids – garden beds have been delivered and Bunnings will come and fill them.
- $500.00 funding from Healthy kids this year will be spent on bird netting for the fruit trees.
- Element on the oven is not working. Covered by warranty.

- Motioned: Gavan
- Seconded: Leanne
- Carried: All in favour

General Business

- There are 13 families leaving the school this year. Johanna will source donations from local entities to be presented to parents on Presentation night.
- The question was raised as to which teachers would be having which classes in 2014. Jo Jackett could not answer at this stage as final arrangements have not been made and the selection of the new staff member not yet complete.

- Moved: Andrew
- Seconded: Gavan
- Carried: All in favour
- ? AGM 5th or 12th Feb 2014 ? coinciding with a student disco

Next meeting: Wednesday

Date: 12 Feb 2014
Time: 1800hrs
Venue: Staff Room

Meeting closed: 2025hrs