Millthorpe Public School P & C October Meeting Minutes

Date: 16 October 2013

Meeting commenced: 1810hrs

Present: Jo Jckett, Gavan Wickes, Johannah Francis, Di Cullen, Mary Gardiner, Virginia Begbie, Terri Latimore, Leanne Brown, Karen Waterson, Sally Sharp, Charlie Harris arrives 1823hrs. Mary departs 1910hrs.

Apologies: Andrew Parkinson, Jo Parkinson

Guests present: nil

Business arising from Minutes of Previous meeting
- Super structure wall to be installed in Mary’s room on Monday 21 Oct 2013
- Electroboard people on Friday 18 Oct 2013
- Bus Run – Need numbers confirmed for next year. New kinders will need to fill out forms.
- Playground Equipment has been ordered and deposit paid. 6 week turnaround. Will need volunteers to help unload.
  Charlie offered to have the new equipment unloaded at his depot until school is ready to install.
  Jennifer Clarke may take old equipment. P & C happy for her to cover costs of removal or for her to organise her own removal. Johannah will call Jennifer.
- Johannah doing a great job stepping in to chair meeting whilst Andrew is away – Thank you.
- Motion that we accept the minutes as true and accurate
  - Moved: Di
  - Seconded: Gavan
  - Carried: All in favour

Correspondence
In:
- P & C Federation Insurance Renewal – passed on to Gavan

Out:
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Treasurer’s Report:
- Written report tabled
- Need to allocate $200.00 more towards data projector.
- Need to allocate $3300.00 more towards new playground equipment.
- Need to pay for playground equipment prior to 18 Nov 2013 to avoid GST
- ? sell some cows for extra money.

- Moved: Johannah
- Seconded: Terri
- Carried: All in favour

Principal’s Report:
- Verbal report tabled.
- Naplan – School result was above average for the state. Spelling was below average in years 3 & 5
- Playground Equipment has been ordered and deposit paid.
- Superstructure wall $1500.00approx.
- Excursion funding support for families amounts to $3940.00 for 29 students.
- Staff starting to think of other options for excursions to help with increasing costs. eg: ? just year 6 to Broken Bay, ? just year 5 to Opera House Recorders, ? year 3 only overnight stay or day trip only.
- School Global account is low. $10000.00pa. School has already incurred costs of $27000.00 plus bills due of $5000.00. There usually is some supplementary funding but no guarantees.
  Unfortunately P & C have all monies allocated at present and cannot help at the moment.
- After school activities have been funded for 2014
- Canteen architect visiting tomorrow. Canteen to built in the holidays including an office and solar panels that have been heritage approved.
- RAM – later this month will hopefully increase funding from $10000.00 to $35000.00
- Printing costs have increased. Utilities are the biggest cost
- Staff wine drive coming home soon to raise funds. Kids will have a competition to design the label.
- 2 x demountables have been approved for 2014. 1 a classroom and the other a staff facility. Should arrive in Term 4.
- Old canteen could be used for reading recovery room and old reading room could be used for the counsellor.
- Properties people will arrive on Tuesday to see if the library could be added on to for extra staff facilities.
- P & C scholarships for bands 2014 – cannot afford at this stage.
- Motion that we accept Principal’s report as tabled.
  - Moved: Johannah
  - Seconded: Gavan
  - Carried: All in favour

**General Business**

- Sally introduced the P & C to the new financial system that will commence in the office on 18 Nov 2013.
  Correspondence will be computer based, there will be a parent portal in Feb/Mar 2014. Also a computer in the lobby for those families who have no access to computers at home. First aid will need printer & computer etc…
  To update the office to accommodate this new system sally requests
  2 new computers,
  3 new printers
  2 new screens
  2 new scanners
  A total cost of $2709.00 with GST
  Moved to approve this expenditure Johannah
  Seconded: Terri
  Carried All in Favour.

- Johannah queried on behalf of concerned parents the zoning requirements for our school. Jo stated that there is no zoning for public schools anymore. Properties must say if we are maximum numbers for the school.
- RAM (Resource Allocation Model) use FOEY index to spread funding equally across schools. Schools with disadvantaged families between 0 -300. Our school is 64 – 44 families fall into share of funding. We are funded .49c per student p.a.
- Discussed options for families finding it difficult to pay for excursions. Next year will be able to pay money into new financial system to cover costs in small instalments.
- Ethics – Will it be ready to go for 2014? – Depends on CSU training. No training undertaken as yet. Will be only for Stage 2 & 3 students when it does start. ? Federal Government support now that government has changed. Jo will ask Trudy for an update.
- Markets – New committee members sought. Thank you letters for outgoing committee members after the end of year markets. Usually give them flowers at on presentation night.
- Good ONYA awards for Cadia – newsletter reminder.
- Do we need a gift for year 6 families on presentation night given that P & C funds are low at the moment???
- No Carols by candlelight this year in Millthorpe as no one is available to perform.
- Pix in the Stix/Hall – Di still to organise.

  - Moved: Johannah
  - Seconded: Leanne
  - Carried: All in favour

**Next meeting:**

Date: Wednesday 06 Nov 2013
Time: 1800hrs
Venue: Staff Room

Meeting closed: 1954hrs