Millthorpe Public School P & C Meeting Minutes

Date: 14th October

Meeting commenced: 6:15pm

Present: Will Armstrong, Tachir Orme-Smith, Johannah Francis, Emma Fitzsimmons, Annette Mackay, Jo Parkinson, Leanne Brown, Virginia Begbie, Mary Gardiner, Jen Clarke, Adam Ross, Michael Truloff, Jo Jackett (6:22), Andrew Parkinson (6:45)

Apologies: Charlie Harris, Melissa Sheppard

Quorum:12

Guests present: Georgie Redfern

Business arising from Minutes of Previous meeting

- Apologies for minutes of last meeting being lost.

Correspondence

Correspondence In:

Garden Ramble committee — request for volunteers.

Correspondence Out:

nil

Canteen Report

- Written report tabled.

Motion that we accept the Canteen Report as tabled.

- Moved:
- Seconded:
- Carried: All in favour

Treasurer’s Report:

- Written report tabled.

- Emma raised suggestion of looking into MYOB to manage the financial statements as well as the possibility of purchasing a low-cost laptop which would then pass from treasurer to treasurer. Emma to look into costings for next meeting.

Motion that we accept the Treasurers Report as true and accurate

- Moved:
- Seconded:
- Carried: All in favour
Markets Report

- Written report tabled
- Georgie Redfern presented ideas for celebrating 10th Anniversary of Millthorpe Markets including ways of saying “thank you” to the community for supporting our school.

Motion that we accept the Markets Report as tabled.
- Moved:
- Seconded:
- Carried: All in favour

Principal’s Report:

- Written report tabled.
- Adam Ross: update on IT purchases
- Kindy Orientation — Tach and Will to be present at Parent meeting.
- Coo-ee March —Will to organise meat and salad ingredients. Jo to organise bread rolls with Akehurst. Dinner 6/6:30pm
- Shed —still awaiting approval. Discussion about how P&C might be able to help with interim or longer term solution if approval is slow or fails to eventuate. Suggestion of a shipping container as an interim solution. Jo Jackett to enquire whether Properties might provide one. If not, Will and Andrew to look at quotes.

Motion that we accept the Principal’s Report as tabled.
- Moved:
- Seconded:
- Carried: All in favour

Redmond Oval Committee Update:

- Kiosk is not happening anytime soon so it will be no problem for the Markets.
- Tenders have gone out on the oval. Shortlist over the next 4 weeks.
- Timeline is looking good for December 2016 Markets

GENERAL BUSINESS

— Emma and Will met during the month re finances.
— Request from Blayney Rotary. Discussion about concerns re a run of requests esp. from community organisations and how to handle them. Decision to appraise requests as they arise and whether we are able to help depending on the request and state of finances.

Motion: That the Millthorpe Public School P&C donate $500 to the Blayney Rotary Project to raise funds for the Upgrade to the Blayney Hospital Palliative Care Suite.
Moved: Tachir Orme-Smith  
Second: Jo Parkinson  
Carried: all in favour

— Roster for Canteen – looking much better this term. No need to search for new solutions just yet. However, Will Armstrong to take responsibility for managing rosters for Canteen and Markets if it is still an issue by the time he finishes his tenure as President.(1)

— Buddy Bench — haven’t heard back from Radio promotion. Suggestion that Year 6 make it their gift to the school. Michael to arrange.

Next meeting:  
Date:   Wednesday, 4\textsuperscript{th} November  
Time:  6pm  
Venue: School Library  

Meeting closed:  8:03pm
Principals Report  
6.10.15

* after recent merit selection process Penny Granger has been appointed as Assistant Principal, to commence in 2016. Enormous thanks to Will Armstrong for representing you on the panel, it was a big job, with much deliberation.

* We are now looking secure for 11 classes again in 2016.

* Road base has been completed by Rene behind the hall

* Simon Coleman will be completing a playground refurbishment / topdressing / reseeding during summer holidays

* The IT team, led by Adam have placed orders to upgrade equipment – Adam will fill you in.

* Have had feedback from School Ed Director – Peter Harvey, who has approved the shed construction and passed the process onto properties and Regional boss for approval. Lengthy process.

* Kindergarten orientation is being planned for Thursdays. First session – where P&C sometimes have a representative to meet new families is 29th October.
* We will be asking for some wo/man assistance from P&C to host the coo-ee marchers in our hall on 28th October. We might need to man the BBQ, arrange donation of food etc. We will be providing them an evening meal (BBQ?) and breakfast next morning (self-serve from canteen?)

* Changes to presentation night have been advertised in newsletter today – we will have the formal presentation on Thursday 10th December – 6.30 – 8.00 ish, then the performance will be on Friday 4th during the day. Idea to cut down on the number of late nights for children (and staff) at end of year... Your feedback about start times is appreciated.

* We are hoping to still have a good crowd for the performance – its so much fun for the kids.

*Grandparents day grant was not successful this year – so we will have a performance here at school, plus Grandparents picnic day like last year, without the ukulele tour.

* Kinda swimming is subsidised with Sporting schools money.

*HCS KLA day on Friday should be fun for all. Millthorpe budget will subsidise shortfalls.

* HCS Art show is coming up – opening on 17th November. P&C usually contribute some $ toward prize sections. P&C / parent attendance is encouraged.

Thanks everyone,
Jo
Firstly Money

Term 1 we made a loss of $-1,070.65  
Term 2 we made a Term profit of $309.97  
  Term 1’s loss still in the red for $-760.68  
Term 3 we made a Term profit of $1,294.67  
  Term 3 profits had us back into the black for $534.08  
Term 4 as it is only week 1 with restocking we are sitting at $-602.80 for the term  
But are still in the black at $691.96 for the year.

During the holidays I met with Tammy Mobbs.

Firstly she said that I was doing a great job in making ingredients cross over as many items as possible and agrees that Aldi is the cheapest option for what produce we need considering we are only open 2 days.

1. She has offered to get in contact with Blayney Frozen Foods (who she uses) and try get a good price for our Pies etc. They have got back to me with significant discounts on our current supplier and I have a credit application to be signed and submitted tomorrow, to start using them asap.

2. She suggested the amount we were paying for the chicken tenders was excessive and by getting Fresh Chicken Breasts to make our own tenders so much cheaper. This means the Chickadee and Sweet Chili wraps move from amber to green. I still have stock of the crumbed tenders in my freezer so will not be doing this till the stock is run down. However, I have added a Fresh Chicken Burger to the current menu and it was a huge hit!!!! With 16 ordered in the first 2 days.

3. We can get pre-done garlic bread for less than our current extensive prep time garlic bread and all we need to do is pull it out of the freezer, this excites me the most.

KLA Day – We are opening only for lunch with just 1 helper and me, giving Liz the day off (saving on wages) and offering only 3 basic meal deals for $5.

Eat & Win Promotion – I have mailed off 266 entry forms in the competition, which equates to 532 fresh options and that’s not taking into account all the kids that didn’t put their forms in or only had 1 sticker. It was a supper successful promotion that cost us nothing but RSI from 100’s of slinky apples.