Millthorpe Public School P & C Meeting Minutes

Date: Thursday 17th November 2011

Meeting commenced:

Present: Bec Anderson, Jo Jackett, Steve Harris, Kate Munro, Jo Copelan, Jo Parkinson

Apologies: Sharon Clark, Darren Connick, Geoff Bottom, Leanne Brown, Alison Whiley

Guests present: nil

Minutes of previous meeting:

Amendment due to error re persons present, should read Change Alison Whiley not Jo Whiley

Moved: Jo C
Seconded: Jo J
Carried

Business arising from the minutes:

1. Clean-up of playground completed, it’s looking great

2. Uniforms - new stock take early 2012, to create inventory system for reordering points to limit overstocking and minimum quantities for reordering. Sharon to liaise directly with Sally Sharpe re this early 2012 including obsolete items. Can we find a worthy recipient for these items? Stock take will cover uniforms for insurance purposes. Also to consider ordering system to have pre-set days for picking up orders to streamline the ordering and pick-up process. Jo P offered to assist Sally, will liaise with her

Kate moved a motion to follow Sharon’s recommendations re uniforms
Second: Bec
All in favour, Motion carried

3. KLA day went well, ice creams were well received, Blayney PS didn’t tell their children. Jo P still to be reimbursed for costs, Kate to chase up

4. School banking - Jo C to follow up for 2012

Correspondence

In:

1. Helen Gray thank you for craft consumables
2. Miscellaneous Fundraising marketing material - no action required
3. Canteen promotional materials - no action required at this time

Out:
1. Thank you to Millthorpe Bowling Club for donation for books

**President's Report:**

Report tabled

1. Markets planning well underway, Traffic Management Plan submitted waiting on approval from RTA
2. Major issue in getting volunteers for the day. 4 hourly shifts to be filled. Note to go home ASAP for people to volunteer hours. TV and radio advertising well underway, Kate Munro has also created a Facebook page for the markets.
3. Wet weather contingency plan for Markets to use classrooms, COLA etc for up to 90 stalls on school grounds. This will be communicated via the website.
4. Uniforms for volunteers have been ordered to better identify P&C personnel. These will be able to be used for future P&C functions.
5. Verity Morris and Kathy Penrose's pizza and pasta day today went well, kids loved it. Verity and Kathy have also volunteered to run a Sausage sizzle and a piece of fruit day on 1st December.

Motion: that we accept the Presidents report as tabled

Moved: Steve
Seconded: Jo C
Carried

**Vice President's Report**

- Vice President Darren Connick provided a report from recent sale of steers. Final figure yet to be confirmed, but original investment has been at least doubled. Thanks to the landowners, stock carters; Des and Mary Taylor, Al Colman, Dave Mansfield and Heather McNair, Dan and Sophie Blyde, Brett and Tara Wilson, Steve and Rachelle Wilson, also stock carriers Garry Lowe and Michael Vella.
- These families keen to participate again, additional families also interested, list to be kept for future.
- Bec to do thank you to families for being involved, businesses involved to be thanked with advertising in newsletter. Kate M to liaise with office staff regarding this.

Steve moved motion to set aside $10 000 for future purchase of steers (aim for 20) when the time is right

Seconded: Bec
All in favour
Carried

**Treasurer's Report:**

No report for October

Moved: n/a
Seconded: n/a
Principal’s Report:

Tabled

1. Playground refurbishment much appreciated by students and staff. Jo J looking at new playground equipment that can be added to what is there, future need for new retaining wall and bigger sand-play area.
2. Hall is started, data cabling, water and electricity to the entire school will be upgraded. Completion date June 2012.
3. Planning for next years, will be 9 classes including 2 kindergartens, Miss Henderson, Mr Morgan and Mr Mason will all be back for 2012. Bec Oldham to return sometime during 2012, Lisa Roffe will be here in some capacity, possibly library with Helen Gray. Dayle Morton Reading Recovery (also RFF and STLA)
4. Heritage Country Schools Art Show at Blayney PS New Hall was this week. Hopefully next year we can host this.
5. Cabling of old library to start next week, will be our computer lab from next year.
6. Boys cricket team is Western Region champions, to play in Albury on Thursday. P and C may assist with costs if they reach the finals, to be played Maitland in December
7. New school website is up and running, some teething problems with old Newsletters due to server change, being rectified at this time
8. Annual School Report being written, Kate to complete P and C contribution after Markets

Arising: P and C to pay $50 towards prize costs to Blayney High School (Kate to email Sharon for this)

Motion that we accept Principal’s report as tabled.

Moved Jo C
Seconded Steve

Carried.

Canteen Report

No report

Markets report

- All going well, all stall holders have been notified if they were successful
- TV WIN, Prime, Radio, Posters, Facebook page
- Major issue is need for volunteers for the day, ongoing
- Improved plan for managing cash and parking on the day
- Additional BBQ’s being borrowed - to be confirmed (Kate)
- To offer car parking to Rotary or Heritage Country Schools as fundraising opportunity for them - Kate to confirm this in next few days

- Class stalls - notes are coming home for parents to ensure support
  - 1/2K Boots and Books
  - Mr Morgan and Mr Mason Drinks, lollies and chips
  - Gate - Mary Gardiner and Wendy Sissian
General Business

1. Year 6 leaving gifts for families leaving the school as per previous years. Simonis and Daburger families. Noted that this gesture and associated cost may need to be reconsidered in future as the school population and therefore number of families leaving at Year 6 continues to increase.

2. Pix in the Stix - Smurfs Friday 24 February 2012. Sourcing of advertising on the night to start at school this year and open to the wider community closer to the date.

3. Carols by Candlelight - 15th December at Redmond Oval including local performers and Bathurst Chamber Orchestra.

Next meeting:

Date: Wednesday 7th December
Time: 6.30 pm
Venue: Library

Meeting closed: 7.56pm